2014-2015 Assessment Plan

Department: Olinde Career Center

Job Search Yearly Assessment

Divisional Mission

To recruit, admit, engage, retain, and graduate a diverse student population for success at LSU and beyond. We enhance learning by fostering critical thinking and ethical responsibility to create a university experience that transforms lives.

Departmental Mission

The mission of LSU Career Services is to assist students and alumni in choosing careers, obtaining career-related work experiences while in school, developing job search skills, and securing employment or admission to graduate or professional school.

Program/Service Area Description (OPTIONAL)

Job Search: prepare students with life-long skills to market themselves successfully for life after college.

Student Success Outcome(s)/Strategic Plan Goal(s)

Persistence & Academic Achievement

Project Specifics

Project Title: Direct Measures of a Resume Review Appointment
Purpose of the project: Students have historically cited, through an after appointment assessment, that they feel comfortable with the knowledge they received after meeting with a staff member. Through a newly designed rubric and learning outcomes for an individual appointment, our goal is to directly measure student learning during an appointment.
Staff contact(s): Blake Winchell (bwinch1@lsu.edu) ; Jesse Downs (Jdowns@lsu.edu)
Timeline/frequency: Assessment will run from July 14, 2014 to June 30, 2015 for those students who schedule a resume review appointment.
Population/Sample to be assessed: Students who come in for a resume review and maintain contact with our staff to get their resume reviewed electronically after the changes are made to their document.
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Special challenges to this assessment: Collecting data for this assessment will be completely dependent on students responding to our offer to take a second look at their resume after they make our suggested changes. If a student does not email our staff their document after the appointment, the direct assessment of their learning cannot easily take place.

Use to improve current practice: Our goal is to ensure that we are teaching students in a manner that they are grasping and able to implement on their own. This direct measure of our specific stated outcomes will give us tangible proof that students truly understand what we are trying to teach them in a resume review appointment.

Plans for reporting results: Results will be discussed at bi-weekly Job Search Team meetings and passed up to the Leadership Team if necessary.

CampusLabs Used: ☒ Yes  ☐ No
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4-Year Career Plan Workshop

Divisional Mission

To recruit, admit, engage, retain, and graduate a diverse student population for success at LSU and beyond. We enhance learning by fostering critical thinking and ethical responsibility to create a university experience that transforms lives.

Departmental Mission

The mission of the Olinde Career Center is to assist students and alumni in choosing careers, obtaining career-related work experiences while in school, developing job search skills, and securing employment or admission to graduate or professional school.

Program/Service Area Description (OPTIONAL)

Career Decision Making

Student Success Outcome(s)/Strategic Plan Goal(s)

Student Success: Create environments which foster/promote engagement, retention, graduation and transition to a career.

Persistence & Academic Achievement: By learning how to use the 4-Year Career Plan, students will have a better understanding of what steps need to be taken to get on the right track as soon as they enter college. Understanding and utilizing this tool can help students to be more prepared for the world of work or applying to graduate or professional school upon graduation.

Project Specifics

Project Title: Tiger Bridge 4-Year Career Plan Workshop
Purpose of the project: To assess student learning outcomes and the impact of the workshop on participants. Understanding the 4 major areas of the plan will be assessed. These areas include: Awareness, Exploration, Experience and Transitions.
Assessment method: A survey will be given to all students that attend the Tiger Bridge 4-Year Career plan workshop.
Staff contact(s): Arronza Azard aazard@lsu.edu, Gwanette Johnson gjohnson3@lsu.edu
Timeline/frequency: This is a one time workshop and the survey will be given to students after the presentation is done.
Population/Sample to be assessed: Students who are enrolled in the Tiger Bridge Program.

Special challenges to this assessment: There should not be any challenges with this assessment.

Use to improve current practice: To determine if learning objectives are being met and to measure the overall effectiveness of the 4-Year Career Plan Workshop. The workshop content will be changed based on student feedback. If learning outcomes were met, this workshop will be used for future presentations.

Plans for reporting results: The Career Decision making team will discuss the results in our staff meeting. Results will also be reported in the monthly and annual reports.

Campus Labs Used: ☑ Yes  ☐ No
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Co-Op/Internship Assessment

Divisional Mission

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Departmental Mission

To assist students and alumni in choosing careers, obtaining career-related work experiences while in school, developing job search skills, and securing employment or admission to graduate or professional school.

Program/Service Area Description (OPTIONAL)

Experiential Education serves all majors by offering assistance in gaining career-related experience through internships, cooperative education, part-time jobs and volunteer opportunities.

Student Success Outcome(s)/Strategic Plan Goal(s)

Citizenship and Social Responsibility

Project Specifics

**Project Title:** Assessment of LSU Student Preparation for Internship/Co-op Positions

**Purpose of the project:** To measure the level of academic and professional preparation of LSU students participating in internships and cooperative education positions.

**Assessment method:** Survey students via Campus Labs

**Staff contact(s):** Susan Feinberg and Kayla Kucharchuk

**Timeline/frequency:** Students will be assessed at the beginning and end of the spring semester.

**Population/Sample to be assessed:** Students obtaining internships in a course offered for credit (students in at least 2 courses will assessed).

**Special challenges to this assessment:** Number of students completing the survey

**Use to improve current practice:** Results will help us determine future need for further preparation of students (programming if necessary).
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**Plans for reporting results:** Provide findings to Manager of Communication to list in Annual Report, on Olinde Career Center website, and material for the Internship Council and participating instructors of record for courses offering credit.

**Campus Labs Used:**

- [x] Yes
- [ ] No