Preamble

We, the Engineering Council, Louisiana State University, College of Engineering, at Baton Rouge, Louisiana, recognize the need to enhance communication and promote coordination between engineering students and the College of Engineering at Louisiana State University. The efforts of the Engineering Council shall be directed toward the improvement of service to the collective engineering student body and to the member organizations that encompass the academic areas governed by the College of Engineering, Louisiana State University at Baton Rouge, Louisiana. To realize this vision, we dedicate this Engineering Council to promote and advance engineering student representation through a single, collective voice.

Article I: Name

Section 1. The group of students that advise, govern, and/or represent all engineering students in the College of Engineering (herein the College), Louisiana State University (herein the University) at Baton Rouge, Louisiana shall be known as the Engineering Council (herein the Council) at Louisiana State University Engineering College at Baton Rouge, Louisiana.

Article II: Purpose

Section 1. The purpose of the Council is to represent the students of the College and bring reasonable student suggestions and requests to the attention of the administration of the College and/or the University.

Section 2. The Council shall act as student leaders in projects or endeavors to which benefit the College and the University.

Section 3. The Council shall be a service to the College and its students as is beneficial to the collective bodies.
Article III: Basic Policies

Section 1. The Council shall not discriminate on the basis of race, religion, sex, national origin, age, handicap, marital status, veteran’s status, or sexual preference.

Section 2. The Council shall be noncommercial, nonsectarian, and nonpartisan.

Section 3. The name of the Council or the names of any members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to the promotion of the purpose of the Council.

Section 4. The Council shall not, indirectly or directly, participate or intervene in any way, including publishing or distribution of statements in any political campaign or on behalf of, or in opposition to, any candidate for public office outside of the University, or devote more than an insubstantial part of its activities in any attempt to influence legislation by propaganda or otherwise.

Section 5. The Council shall not, as a body, participate or intervene, indirectly or directly in any way, including publishing or distribution of statements, in any Student Government campaign or on behalf of, or in opposition to, any candidate for Student Government office.

Section 6. The Council shall cooperate with the College and the University to support the improvement of education in ways not to interfere with administration of the College and/or the University and shall not seek to control its policies.

Section 7. The Council may cooperate with other organizations and agencies, but persons representing the Council in such matters shall make no commitments that bind the Council without authorization from the Executive Committee.

Section 8 [Partial Text]

Article IV: Membership and Dues

Section 1. Member-organizations (herein the Organization) must be recognized by the University as active organizations and are in direct correlation to the College.

Section 2. The Council shall be composed of one representative from each active honorary and professional Organization, all Student Government representatives of the College, the Council, its officers, at-large-members, standing and special committee chairmanships, and Associate members.
Section 3. Active membership is restricted to the active students of the College registered at the University's Baton Rouge campus. Associate membership is restricted to faculty and staff of the University. Associate members are non-voting members.

Section 4. The Council shall maintain an annual enrollment roster of members, but persons may be admitted to membership at any time.

Section 5. Only members in good academic standing with the College, as in accordance with the University, shall be eligible to participate in its business meetings, or to serve on any of its elective or appointive positions.

Section 6. Each Organization represented on the Council shall pay annual dues.
1. Dues is payable by the second meeting of each academic year.
2. Organizations, who fail to render the dues as stated by this section of Article IV, will lose voting privileges until payment is made.
3. Dues amount shall be set at the close of each academic year at the last regular meeting for the Council.
4. The dues value shall receive two-thirds (2/3) majority from Council members present during the last regular Council meeting of the academic year.

Section 7. In the event the Council becomes inactive, any monies remaining in the treasury after all outstanding debt and claims have been paid, will be evenly divided among active member-organizations.

Section 8. Voting delegates shall consist of the Council officers as defined in this Constitution and the representatives of the Organizations within the College. In addition, a single vote will be cast in accordance with a majority vote of at-large members in attendance.

**Article V: Officers**

Section 1. The officers of the Council shall be a President, Vice President, Secretary, Treasurer, and Student Government Senators of the College.

Section 2. The President shall preside at all meetings of the Council as may be prescribed in this Constitution and Bylaws or as assigned by the Council or the Executive Committee and shall coordinate the work of the officers and committees in order that the objectives of the Council may be promoted.

Section 3. The Vice President shall act as aid to the President and shall perform the duties of the President in the absence or inability of that officer to serve (other duties may be added).
Section 4. The Secretary shall record the minutes of all meetings of the Council and of the Executive Committee and shall perform such other duties as may be delegated. Additionally, the Secretary shall be chairman of the correspondence committees and shall coordinate the work of said committees.

1. The Secretary shall e-mail minutes to the Council or Executive Committee Officers for final review and approval within seventy-two (72) hours of the close of the meeting.

2. The Secretary shall post on the website of the Council approved minutes within forty-eight (48) hours after approval is received.

Section 5. The Treasurer shall receive all monies of the Council, shall keep an accurate record of receipts and expenditures, and shall pay out local funds in accordance with approved budget as authorized by the Council. The Treasurer shall present a financial statement at every meeting of the Council and at other times when requested by the Executive Committee. The Treasurer's accounts shall be examined annually by an auditor or an auditing committee of not less than three members, who, satisfied that the Treasurer's annual report is correct, shall sign a statement of fact at the end of the report. The Executive Committee shall appoint the auditing committee at least two weeks before the meeting.

Section 6. The Student Government Senators of the College shall represent the Council and the engineering student body to the Student Government, in all capacities. These capacities include, but are not limited to:

1. Reporting Student Government activities in a timely manner to the Council;

2. Representing the engineering student body in all activities in the Student Senate;

3. Bring to Student Government issues effecting LSU’s engineering student body

4. Adhering to the Constitution Articles, Bylaws and the Student Senate Rules of Order recognized by the Student Government of the University.

Section 7. Any Council officers or members who cannot attend a meeting shall appoint one (1) proxy. The Council officers or members are allowed to name a single proxy twice (2) per semester.

1. Any Council officer or member not actually present at more than two (2) Council meetings (regular and executive) per semester shall be removed from his/her position.

2. Proxies may stand in as representation for (1) Council officer or member (i.e., dual representation at single meeting not permitted).

3. Proxy request(s) shall be submitted in writing to the President of the Council for approval.
Article VI: Election of Officers

Section 1. In order to be eligible to be elected to, appointed to, or to hold an office or a standing committee chairmanship:

1. Students must be enrolled as a full-time student with the College (Baton Rouge);
2. Students must be in good academic standing with the University;
3. Students must not be on disciplinary probation or deferred suspension. This includes newly elected officers, as well as continuing officers;
4. Students must meet all other academic standards established by the Council and included in the Council’s constitution and/or bylaws; and
5. Graduating seniors who are not registered full-time may still hold non-Council positions during the semester in which they are scheduled to graduate.

Section 2. Officers shall be elected by the students of the College by ballot during the Spring Student Government election for a term of one (1) academic year.

Section 3. Every election of office shall be made in compliance with the rules set forth by the University’s Student Government Election Board.

Article VII: Terms of Office

Section 1. Officers shall officially assume duties at the end of the semester following tabulation of results of the elections.

Section 2. Beginning at the second meeting, following tabulation of results of the elections, the newly elected officers shall work alongside the currently residing officers to acclimate to the position.

Section 3. Elected Council officers shall provide to his or her predecessor transitional documents.

Section 4. A vacancy occurring in any office shall be filled for the unexpired term by a majority vote of the remaining Council members. If a majority vote is not possible with the remaining Council members, an Associate member will be given voting authority. Vacant position must be advertised within the college before reviewing applicants or voting on the position.
Article VII: Removal from Office

Section 1. Council officers shall be responsible for their elected positions and are subject to removal by their peers or faculty as stipulated in this article in addition to other requirements in this Constitution and/or Bylaws.

Section 2. Impeachment:
1. An elected Council officer can call for an impeachment of another elected Council officer.
2. Remaining voting Council officers cannot be a part of the actual impeachment in order to hear impeachment proceedings.
   a. The impeachment is effective immediately with unanimous decision from the remaining Council officers.
3. A faculty member may approach the Council to impeach an elected Council officer and such matter must be heard.
   a. The impeachment is effective immediately with unanimous decision from the remaining Council officers.
4. The Council shall consider impeachment of an elected Council officer when presented with a petition by a student of the College. Said petition must carry signed support for the impeachment by having a minimum twenty-five (25) students who are in good academic standing with the College and are not under disciplinary or scholastic probation restrictions as set forth in the guidelines of the University.
   a. The impeachment is effective immediately with unanimous decision from the remaining Council officers.

Article VIII: Organization Representation

Section 1. The respective Organizations of the College will elect or appoint one (1) representative to the Council. This election or appointment shall follow the governing constitution and bylaws of that Organization.

Section 2. Organization representatives must attend all scheduled meetings set forth by the Council.

Section 3. If an Organization’s representative cannot attend a regular meeting, a proxy should be appointed.
1. Organizations not represented at more than one (1) regular Council meeting per semester shall lose membership and representation on the Council.
2. Membership and representation will be reinstated only after receiving two-thirds (2/3) majority from the Council members.
Section 4. At each regular meeting, every representative is responsible for submitting a written summary of their respective organization's activities since the last regular meeting.

Article IX: Executive Committee

Section 1. The members of the Executive Committee shall consist of officers of the Council, and the chairman of each Standing Committee.

Section 2. The duties of the Executive Committee shall be to transact necessary business between Council meetings and such business as may be referred to it by the Council to approve the plans of work of each standing committee chairman; and to present a report at the regular meeting of the Council.

Section 3. Regular meetings of the Executive Committee shall be held a minimum of once a month during the academic year, the time to be fixed by the committee. A majority present shall constitute a quorum. Special meetings of the Executive Committee may be called by the Council President, or by a majority of the committee.

Article X: Standing and Special Committees

Section 1. Standing Committees shall be created by the Executive Committee as may be required to promote the objectives and interest of the Council. The Executive Committee shall appoint the Chairman of each Standing Committee. Their term of office shall be one academic year.

Section 2. Chairman of each Standing Committee shall prepare a strategic plan addressing issues under its purview. This plan shall be presented to the Executive Committee and no work shall be undertaken without the approval of the Executive Committee. Any vacancies occurring in the chairmanship of the Standing Committee(s) shall be filled by Presidential appointment and a majority approval by the Council.

Section 3. Special Committees shall be created as needed by the President with approval of the Executive Committee to promote short-term goals of the Council. The President shall appoint the Chairman of Special Committees. The term of the office shall be as long as deemed necessary by the Executive Committee.

Section 4. The President shall be an ex-officio member of all committees.
Article XI: Meetings

Section 1. Regular meeting of the Council shall be held a minimum once (1) a month unless otherwise defined by the Council or the Executive Committee.

Section 2. The Council or the Executive Committee shall issue and communicate a change of date no less than five (5) days prior to the date of the scheduled meeting.

Section 3. The presence of two-thirds (2/3) of the Council officers or members shall constitute quorum. No official business shall be transacted without a quorum.

Section 4. On any question of procedure, when the articles of the Constitution or Bylaws of the Council are silent or inexplicit, then the most recent edition of *Roberts’s Rules of Order Newly Revised* shall be considered as the authority and govern the Council in all cases unless otherwise provided in this Constitution.

Article XII: Amendment Policies

Section 1. This Constitution is subject to the approval of the University’s Office of the Dean of Students or his/her designee, which is Campus Life, Louisiana State University, at Baton Rouge, Louisiana.

Section 2. This constitution may be amended at any regular meeting of the Council by a two-thirds (2/3) vote of the members present and voting, provided that notice of the proposed amendment shall have been given at the previous meeting and that the proposed amendment shall be subject to approval of the Dean of Students or his/her designee.

Section 3. The Council must consider amendments of this Constitution proposed by a petition presented to the Council and signed by a minimum twenty-five (25) students in good academic standing within the College.

Section 4. A Committee may be appointed to submit a revised constitution of the existing Constitution only by a majority vote at a meeting of the Council, or by a two-thirds (2/3) vote of the Executive Committee. The requirements for adoption of a revised constitution shall be the same as in the case of an amendment.
Article XIII: Registration Renewal

Section 1. The Council will apply to Campus Life for registration renewal on an annual basis by submitting a new Student Organization Officer Form no later than May 15.

Article XIV: Website

Section 1. The website for the Council and Executive Committee must contain:
   1. An electronic copy of a monthly breakdown of expenditures itemized under the General Appropriations Bill outlined in the Student Government Constitution of the University;
   2. An electronic copy of any minutes taken from Council meetings; and
   3. An electronic copy of the Council Constitution and Bylaws.